

# **Newcastle University Postgraduate Students' Association Incorporated**

**ABN 82 313 816 899**

## **Financial Statements**

**For the Year Ended 31 December 2017**

# Newcastle University Postgraduate Students' Association Incorporated

ABN 82 313 816 899

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For the Year Ended 31 December 2017

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## **Newcastle University Postgraduate Students' Association Incorporated**

ABN 82 313 816 899



## **Auditor's Independence Declaration to the Committee Persons of Newcastle University Postgraduate Students' Association Incorporated**

I declare that, to the best of my knowledge and belief, during the year ended 31 December 2017, there have been:

- (i) no contraventions of the auditor independence requirements as set out in section 52 of the Associations Incorporation Act (NSW) 2009 in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

WSC Group - Audit Pty Ltd

A F Gilbert, CA  
Director

# Newcastle University Postgraduate Students' Association Incorporated

ABN 82 313 816 899

## Statement of Profit or Loss and Other Comprehensive Income For the Year Ended 31 December 2017

		2017	2016
	Note	\$	\$
Revenue	4	250,473	281,162
Other income		14,174	248
Employee benefits expense		(191,560)	(194,330)
Depreciation and amortisation expense		(1,265)	(1,376)
Other expenses	5	(99,201)	(96,355)
<b>Profit before income tax</b>		<b>(27,379)</b>	<b>(10,651)</b>
Income tax expense		-	-
<b>Profit for the year</b>		<b>(27,379)</b>	<b>(10,651)</b>
<b>Total comprehensive income for the year</b>		<b>(27,379)</b>	<b>(10,651)</b>

The accompanying notes form part of these financial statements.

# Newcastle University Postgraduate Students' Association Incorporated

ABN 82 313 816 899

## Statement of Financial Position

As At 31 December 2017

	Note	2017 \$	2016 \$
<b>ASSETS</b>			
CURRENT ASSETS			
Cash and cash equivalents	6	278,014	343,521
Trade and other receivables	7	7,993	2,005
TOTAL CURRENT ASSETS		<u>286,007</u>	<u>345,526</u>
NON-CURRENT ASSETS			
Property, plant and equipment	8	2,951	4,216
TOTAL NON-CURRENT ASSETS		<u>2,951</u>	<u>4,216</u>
TOTAL ASSETS		<u>288,958</u>	<u>349,742</u>
<b>LIABILITIES</b>			
CURRENT LIABILITIES			
Trade and other payables	9	12,007	48,313
TOTAL CURRENT LIABILITIES		<u>12,007</u>	<u>48,313</u>
NON-CURRENT LIABILITIES			
Employee benefits		17,842	14,941
TOTAL NON-CURRENT LIABILITIES		<u>17,842</u>	<u>14,941</u>
TOTAL LIABILITIES		<u>29,849</u>	<u>63,254</u>
NET ASSETS		<u>259,109</u>	<u>286,488</u>
<b>EQUITY</b>			
Retained earnings		<u>259,109</u>	<u>286,488</u>
TOTAL EQUITY		<u>259,109</u>	<u>286,488</u>

The accompanying notes form part of these financial statements.

# Newcastle University Postgraduate Students' Association Incorporated

ABN 82 313 816 899

## Statement of Changes in Equity For the Year Ended 31 December 2017

2017

	Retained Earnings	Total
	\$	\$
<b>Balance at 1 January 2017</b>	<b>286,488</b>	<b>286,488</b>
Loss for the year	(27,379)	(27,379)
<b>Balance at 31 December 2017</b>	<b>259,109</b>	<b>259,109</b>

2016

	Retained Earnings	Total
	\$	\$
<b>Balance at 1 January 2016</b>	<b>297,139</b>	<b>297,139</b>
Loss for the year	(10,651)	(10,651)
<b>Balance at 31 December 2016</b>	<b>286,488</b>	<b>286,488</b>

The accompanying notes form part of these financial statements.

# Newcastle University Postgraduate Students' Association Incorporated

ABN 82 313 816 899

## Notes to the Financial Statements

For the Year Ended 31 December 2017

The financial statements cover Newcastle University Postgraduate Students' Association Incorporated as an individual entity. Newcastle University Postgraduate Students' Association Incorporated is a not-for-profit Association incorporated in New South Wales under the *Associations Incorporation Act (NSW) 2009* and *Associations Incorporation Act (NSW) 2016*.

The principal activities of the Association for the year ended 31 December 2017 were the representation and support of postgraduate students of the University of Newcastle. No significant change in the nature of these activities occurred during the financial year.

The functional and presentation currency of Newcastle University Postgraduate Students' Association Incorporated is Australian dollars.

Comparatives are consistent with prior years, unless otherwise stated.

### 1 Basis of Preparation

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations. The Association has taken advantage of the relief in Class Order 11/01 Financial Reporting Requirements and has prepared financial statements with reduced disclosures.

The financial statements have been prepared on an accrual basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

### 2 Summary of Significant Accounting Policies

#### (a) Income Tax

The Association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

#### (b) Revenue and other income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Association and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

##### Interest revenue

Interest is recognised using the effective interest method.

##### Other income

Other income is recognised on an accruals basis when the Association is entitled to it.

#### (c) Student Services and Amenities Fee funding

Revenue is recognised once the funding has been committed to by University of Newcastle.

## Notes to the Financial Statements For the Year Ended 31 December 2017

### 2 Summary of Significant Accounting Policies

#### (d) Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payable are stated inclusive of GST.

#### (e) Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

Items of property, plant and equipment acquired for nil or nominal consideration have been recorded at the acquisition date fair value.

##### Depreciation

Property, plant and equipment, excluding freehold land, is depreciated on a straight-line basis over the assets useful life to the Association, commencing when the asset is ready for use.

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Office Equipment	30%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

#### (f) Financial instruments

Financial instruments are recognised initially using trade date accounting, i.e. on the date that the Association becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

#### (g) Cash and cash equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.



# Newcastle University Postgraduate Students' Association Incorporated

ABN 82 313 816 899

## Notes to the Financial Statements

For the Year Ended 31 December 2017

### 2 Summary of Significant Accounting Policies

#### (h) Employee benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on high quality corporate bond rates incorporating bonds rated AAA or AA by credit agencies, with terms to maturity that match the expected timing of cashflows. Changes in the measurement of the liability are recognised in profit or loss.

### 3 Critical Accounting Estimates and Judgments

The directors make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below.

### 4 Revenue and Other Income

#### Revenue from continuing operations

	2017	2016
	\$	\$
Sales revenue		
- University of Newcastle Payments	<u>249,000</u>	<u>278,000</u>
Finance income		
- interest received	<u>1,473</u>	<u>3,162</u>
Other revenue		
<b>Total Revenue</b>	<u><u>250,473</u></u>	<u><u>281,162</u></u>

# Newcastle University Postgraduate Students' Association Incorporated

ABN 82 313 816 899

## Notes to the Financial Statements For the Year Ended 31 December 2017

### 5 Result for the Year

The result for the year was derived after charging / (crediting) the following items:

The result for the year includes the following specific expenses:

	2017	2016
	\$	\$
Other expenses:		
Employee benefits expense	191,560	194,330
Amortisation expense	1,265	1,376
Other Expenses:		
- Accounting & Bookkeeping fees	3,008	-
- Auditors remuneration	5,364	6,682
- Bank charges	854	353
- Consulting and professional fees	1,920	7,111
- General Expenses	1,278	154
- Insurance	323	-
- Printing and stationery	1,627	1,355
- SSAF Expenditure	81,649	77,845
- Staff amenities	108	928
- Subscriptions	3,071	1,927
Total other expenses	<u>99,202</u>	<u>96,355</u>
<b>6 Cash and Cash Equivalents</b>		
Cash at bank and in hand	277,858	343,536
Other cash and cash equivalents	156	(15)
	<u>278,014</u>	<u>343,521</u>
<b>7 Trade and Other Receivables</b>		
CURRENT		
Trade receivables	<u>7,993</u>	2,005
	<u>7,993</u>	<u>2,005</u>
<b>Total current trade and other receivables</b>	<u>7,993</u>	<u>2,005</u>

The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

The maximum exposure to credit risk at the reporting date is the fair value of each class of receivable in the financial statements.

# Newcastle University Postgraduate Students' Association Incorporated

ABN 82 313 816 899

## Notes to the Financial Statements

For the Year Ended 31 December 2017

### 8 Property, plant and equipment

	2017	2016
	\$	\$
Office equipment		
At cost	9,633	9,633
Accumulated depreciation	(6,682)	(5,417)
Total office equipment	<u>2,951</u>	<u>4,216</u>
<b>Total property, plant and equipment</b>	<b><u>2,951</u></b>	<b><u>4,216</u></b>

### 9 Trade and Other Payables

Current		
Trade payables	9,508	47,993
GST payable	80	-
Credit Cards	2,419	320
	<u>12,007</u>	<u>48,313</u>

Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

### 10 Auditors' Remuneration

Remuneration of the auditor PKF Chartered Accountants:		
- auditing or reviewing the financial statements	5,364	6,682
<b>Total</b>	<b><u>5,364</u></b>	<b><u>6,682</u></b>

### 11 Contingencies

In the opinion of the Committee of Management, the Association did not have any contingencies at 31 December 2017 (31 December 2016:None).

# **Newcastle University Postgraduate Students' Association Incorporated**

ABN 82 313 816 899

## **Notes to the Financial Statements**

**For the Year Ended 31 December 2017**

### **12 Statutory Information**

The registered office and principal place of business of the association is:

Newcastle University Postgraduate Students' Association  
Incorporated  
Hunter Building  
University Drive  
CALLAGHAN NSW 2308

## Newcastle University Postgraduate Students' Association Incorporated



## Independent Audit Report to the members of Newcastle University Postgraduate Students' Association Incorporated

### Report on the Audit of the Financial Report

#### Opinion

We have audited the financial report of Newcastle University Postgraduate Students' Association Incorporated (the Association), which comprises the statement of financial position as at 31 December 2017, the statement of profit or loss and other comprehensive income, the statement of changes in equity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the statement by members of the committee.

In our opinion, the accompanying financial report presents fairly, in all material respects, including:

- (i) giving a true and fair view of the Association's financial position as at 31 December 2017 and of its financial performance and its cash flows for the year ended; and
- (ii) complying with the Associations Incorporation Act (NSW) 2009 and Associations Incorporation Regulation (NSW) 2016.

#### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporation Act (NSW) 2009 and Associations Incorporation Regulation (NSW) 2016, and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

**Newcastle University Postgraduate Students' Association Incorporated**



**Independent Audit Report to the members of Newcastle University Postgraduate Students' Association Incorporated**

**Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

WSC Group - Audit - Pty Ltd

A F Gilbert, CA  
Director

Dated this ..... day of .....2018

**Newcastle University Postgraduate Students' Association Incorporated**

ABN 82 313 816 899

**Certificate by Members of Committee**

I, \_\_\_\_\_ of \_\_\_\_\_, certify that:

- (a) I am a committee member of the Association, and
- (b) I am duly authorised by the committee to make this statement, and
- (c) The attached financial statement was submitted to the members at the annual general meeting.

Dated

.....  
(Committee Member)