

NUPSA Executive Meeting Minutes – June 2019

A meeting (2019/6) of the Newcastle University Postgraduate Students' Association Executive was held at on June 24, 2019 in HA158, Hunter Building.

Attendance list:	<ul style="list-style-type: none"> ▪ Ash McIntyre (President) ▪ Tanika Koosmen (GLBTI Representative) 	<ul style="list-style-type: none"> ▪ Joseph Pegler (Research Representative, Treasurer) ▪ Shamaila Khurshid (International Representative) ▪ Nikhil Saini (Coursework Representative) <p>Hugh Milligan (Project Officer)</p>
Minute Taker:	Hugh Milligan (Project Officer)	

Meeting opens: 11.04am

WELCOME AND APOLOGIES

1. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land, the Pambalong clan of the Awabakal people and pay my respects to the elders both past, present and future, for they hold the memories, the traditions, the culture and hopes of Aboriginal and Torres Strait Islander Australia.

I would like to acknowledge the loss of lands, cultures and treasures, acknowledge the consequences of this loss for the people, communities and nations.

We meet today, believing we can walk together to a better future.

2. APOLOGIES

The Vice-President and Equity Representative give their apologies.

3. QUORUM

The chair confirmed that quorum was established.

2. CONFLICTS OF INTEREST

At this point in the meeting the chair calls on the Executive to declare any conflicts of interest regarding:

- A. Any matters on the agenda
- B. Any matter that may impact NUPSA
- C. Any matter that may impact their performance of duties as a NUPSA Executive member

Are there any declarations?

No conflicts of interest declared.

3. CONFIRMATION OF THE MINUTES FROM THE PREVIOUS NUPSA MEETING

Motion: to accept the minutes from NUPSA's May Executive meeting.

Moved by: President

Seconded: LGBTI Representative

In favour: 2

Opposed: 0

Abstained: 0

Motion carried.

4. BUSINESS ARISING FROM THE MINUTES

The President gave the Executive an update on current action items (as outlined in the May Executive meeting minutes). No queries.

The Coursework Representative entered the meeting at 11.09am.

5. STUDENT ENQUIRIES LIST

Student enquiries list as of June 24, 2019. The President outlined this: most enquiries for the past month were related to workshops and events, though the association had more recently been contacted by two postgraduate students experiencing issues related to their visa or candidature. The President and staff responded to these and did their best to offer support and referrals for these students.

6. REPORTS

6.1. President. The President gave their apologies for the relatively late submission of their monthly report.

6.2. Vice-President. No questions.

6.3. Coursework. No questions.

6.4. GLBTI. No questions.

6.5. International. No questions.

6.6. Research. No questions.

6.7. Satellite (Vacant)

6.8. Aboriginal/Torres Strait Islander (Vacant)

6.9. Equity. No questions.

6.10. Project Officer. No questions.

6.11. Student Representative Support Officer. No questions.

Motion: to accept the monthly reports for June 2019.

Moved by: President

Seconded: LGBTI Representative

In favour: 3

Opposed: 0

Abstained: 0

Motion carried.

7. FINANCIAL STATEMENTS

Budget tracker as of June 24, 2019. No questions.

8. GENERAL BUSINESS

1. NUPSA Matter

Motion: to move the meeting in camera to discuss matter 8.1.

Moved by: President

Seconded: LGBTI Representative

In favour: 3

Opposed: 0

Abstained: 0

Motion carried.

Motion: to move the meeting out of camera and return to the minuted meeting procedure.

Moved by: President

Seconded: LGBTI Representative

In favour: 3

Opposed: 0

Abstained: 0

Motion carried.

2. Chinese Students and Scholars Association - affiliation and funding requests

The President outlined the Association's previous requests to the Chinese Students and Scholars Association to clarify their current convener, Executive and governance, and explained that these details had been difficult to ascertain. The club has, however, sent requests for funding, which include a number of unusual expenses. The club has been contacted and asked to provide further details of these expenses before the Executive can consider their request.

3. O-Week merchandise

The Executive looked at a shortlist of merchandise items for O-Week Semester 2, 2019. Based on their discussion, the most popular item was the Desk Cube.

Motion: to purchase 500 Desk Cubes from Frame Promotional for O-Week Semester 2.

Moved by: President

Seconded: International Representative

In favour: 3

Opposed: 0

Abstained: 0

Motion carried.

4. O-Week trip

The President outlined some suggestions made by the Project Officer and SRSO for O-Week Semester 2 activities, including a dinner and night-time tour of Maitland Gaol. NUPSA has been quoted approximately \$2000 for a tour for 40-50 students. This idea proved popular with the Executive.

Motion: to organise a night-time tour of Maitland Gaol as NUPSA's O-Week activity for students.

Moved by: President

Seconded: LGBTI Representative

In favour: 3

Opposed: 0

Abstained: 0

Motion carried.

5. Articles for NUPSA newsletter

The President reminded the Executive that all Executive members are required to submit two articles for the monthly newsletter throughout the year.

6. Snow trip

NUPSA's SRSO has investigated potential costs and risk assessment for this trip, and found that the costs/risks do not currently outweigh the benefits for postgraduate students. The event, for the time being, has been placed on hold.

9. UPCOMING MEETINGS AND EVENTS

The SRSO left an apology for the late submission of this document (due to illness). The Project Officer updated the Executive on upcoming workshops and social events, and reminded them to follow both NUPSA's Google calendar and weekly Monday emails to see other events in future.

10. NEXT MEETING: Friday, July 26, 2pm - 4pm

Meeting closes: 11.42pm